



GEORGETOWN CSA  
1234 King George Blvd.  
Savannah, GA 31419

Phone: (912) 925-2861  
FAX: (912) 927-3038  
Email: [georgetown1234@bellsouth.net](mailto:georgetown1234@bellsouth.net)

**GCSA RENTAL CONTRACT CANCELLATION FORM**

I, \_\_\_\_\_, reserved the SS NS  
(Print Booking Party's Name) (Circle One)

on \_\_\_\_\_.  
(Day/Date)

This notice is to inform you that I am canceling this reservation. I understand that in order to receive a full refund, I must give ten (10) **working** days notice, as per GCSA Rental Contract.

Notes: \_\_\_\_\_  
\_\_\_\_\_

Booking Party's Signature/Date: \_\_\_\_\_

\*\*\*\*\*GCSA USE ONLY\*\*\*\*\*

Notes: \_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\*

**REFUND INFORMATION**

Account – CSA

Rental Fee (#6510) \$ \_\_\_\_\_; Security Deposit (#3010) \$ \_\_\_\_\_

Cleaning Fee (If Applicable) (#6530) \$ \_\_\_\_\_

TOTAL REFUND: \$ \_\_\_\_\_ GM Approval: \_\_\_\_\_